

Work trip packing list



Documents and money

- ◯ Passport or ID
- ◯ Boarding pass
- ◯ Hotel confirmation
- ◯ Company card
- ◯ Local cash
- ◯ Business cards

Work tech

- ◯ Laptop
- ◯ Laptop charger
- ◯ Phone charger
- ◯ Power bank
- ◯ Travel adapter
- ◯ Headphones
- ◯ USB-C dongle
- ◯ Notebook and pen

Meeting clothes

- ◯ Blazer
- ◯ Dress shirts
- ◯ Dress pants
- ◯ Belt
- ◯ Tie
- ◯ Dress shoes
- ◯ Dress socks

Everything else you wear

- ◯ Underwear
- ◯ Socks
- ◯ T-shirts
- ◯ Chinos
- ◯ Sweater
- ◯ Sneakers
- ◯ Sleepwear
- ◯ Rain jacket

Toiletries

- ◯ Toothbrush
- ◯ Toothpaste
- ◯ Deodorant
- ◯ Razor
- ◯ Shower gel
- ◯ Shampoo
- ◯ Moisturizer
- ◯ Hairbrush
- ◯ Contact lens kit

Small things that save the trip

- ◯ Painkillers
- ◯ Adhesive bandages
- ◯ Lip balm
- ◯ Hand sanitizer
- ◯ Earplugs
- ◯ Eye mask

For the flight or train

- ◯ Travel pillow
- ◯ Water bottle
- ◯ Snack bar
- ◯ Book or e-reader
- ◯ Travel clothesline

Listonic

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